

DEPARTMENT OF BENEFIT PAYMENTS
744 "P" Street, Sacramento, CA 95814
916/445-7046



October 29, 1975

ALL-COUNTY LETTER NO. 75-233

TO: ALL-COUNTY WELFARE DIRECTORS
WELFARE FISCAL SUPERVISORS
COUNTY AUDITORS
ADMINISTRATIVE SERVICES OFFICERS

SUBJECT: INDOCHINESE REFUGEE FINANCIAL ASSISTANCE

REFERENCE: ALL-COUNTY LETTERS 75-146 and 75-200

This is to provide further instructions for implementing fiscal procedures related to those Indochinese refugees eligible for financial assistance. We have recently been made aware of additional information required by DHEW, therefore, we have revised claim Forms AA 412 and AA 412-A to make provision for obtaining this information.

Form AA 412-A, payroll (contra-roll), has been revised to provide space for:

1. Persons counts separated as to: one person cases, column 5, and family cases, column 6.
2. Assistance costs separated as to: assistance costs for one person cases, column 7, and assistance costs for family cases, column 8.

Form AA 412, Expenditure Statement, has been revised to provide space for:

1. Summarizing separately persons counts and payment information by one person cases and family cases.
2. Identifying cases discontinued during the month (line B).
3. Reporting Absent Parent Support Payments as abatements on line 2(a) under E. Expenditures.
4. Separating adjustment information by current Fiscal Year and prior Fiscal Year on line 3 under E. Expenditures.

In addition, on Form AA-412-A, Column 3, "Code" is to be used for identifying:

1. Those assistance payments made in behalf of an Indochinese Refugee which includes an amount for Special Need. The suggested code is SN.
2. Those assistance payments made in behalf of an Indochinese Refugee child placed in foster care. The suggested code is FC.

The revised forms will be forwarded to you under separate cover.

If there are any questions, please contact Gen Whitfield or Vicki Smith at 916/445-7046.

Sincerely,



GARY G. ADAMS
Deputy Director

cc: CWDA